



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services		
DATE	June 5, 2014	TIME	1:30 PM EST
LOCATION	KBEMS Office, 118 James Court, Lexington ,KY 40507	ROOM	Large Conference Room

Attendees

P Eric Bentley, MD	P Jim Duke	A Eddie Long, Mayor	P Michael Sutt
A Andrew Bernard, MD	P Timothy Dukes	A James Nickell, Judge	P Jimmy VanCleve
P Joe Bradshaw	P Michael Gribbin	A Wenda Owen	
P James Conley	P Joseph Iocono, MD	P Joe Prewitt	
A Terry Dossett	A James Locke	A Neal Richmond, MD	

#	Item	Discussion/Issue	Action/Responsible Party
1	Invocation and Pledge of Allegiance		
2	Call to Order	Officially call meeting to order	Board Chair - Jim Duke
3	Introductions	New employees hired <ul style="list-style-type: none"> Robert Andrew, Director of Education & Training Drew Chandler, Data Administrator 	Executive Director - Mike Poynter
4	Roll Call	Check roll and ensure quorum	Quorum was met with ten (10) members present.
5	Approval of Minutes	Minutes from April 10, 2014	Motion was made by Dr. Bentley for approval of the minutes as submitted. Seconded by Mr. Prewitt, motion passed unanimously.
6	2015 Budget	Ratify Budget for Fiscal Year 2015 – Being under the umbrella of KCTCS KBEMS had a cut of .77% for the next fiscal year. The upcoming year will show a greater amount in travel due to being fully staffed. The salary and benefits of employees is automatically calculated through KCTCS as to the number of full time employees.	Motion was made by Mr. Gribbin for Board ratification of KBEMS fiscal year 2015 budget as presented. Seconded by Dr. Bentley, motion passed unanimously.
Old Business			
7	Previous Items	There were no items to revisit from the April meeting.	No action was required.
New Business			
8	Executive Committee	Met on May 22, 2014	Mr. Bradshaw mentioned the Committee held discussion on the fiscal year 2015 budget, and a lengthy discussion on the Medical Director survey. With no recommendation for Board action.



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9	Executive Committee/DPMCI Subcommittee Report	DPMCI Subcommittee will meet on June 10, 2014. Nothing to present at this time.	Mr. Sutt had nothing to report on.
10	Medical Oversight	The meeting was scheduled March 14, 2014 due to no urgent agenda items and nothing to present from the subcommittee's the meeting was cancelled. The Committee's next meeting is July 16, 2014.	Dr. Bentley stated with no immediate agenda items, the meeting was cancelled.
11	Education Committee	<p>Met on May 6, 2014 discussion was held on several items with the following recommendations to be considered for Board approval.</p> <ul style="list-style-type: none"> • EMS Continuing Education Entities <p>Recommendation for Board approval to accept the nine listed continuing educations entities.</p> <ol style="list-style-type: none"> 1) Continuing Education Coordinating Board for Emergency Medical Services 2) Kentucky Board of Nursing 3) Kentucky Board of Medical Licensure 4) Kentucky Board of Respiratory Care 5) Department of Homeland Security and all department components 6) U.S. Fire Administration and all department components 7) Kentucky Department of Criminal Justice Training 8) Kentucky Cabinet for Health and Family Services 9) Courses approved by any NREMT State 	Motion was made by Mr. VanCleve for Board approval to accept the following list of continuing education entities. Seconded by Mr. Bradshaw, motion passed unanimously.
12	Education Committee Continued	<ul style="list-style-type: none"> • Define - What Is A Course <p>Recommendation for Board approval to accept for instructor credential the committee's definition that forty-five (45) contact hours defines a course.</p>	Motion was made by Mr. VanCleve for Board approval that defining "What is a Course" for an instructor's credentials would consist of forty-five (45) contact hours Seconded by, Dr. Bentley motion passed unanimously.
13	Education Committee Continued	<ul style="list-style-type: none"> • ProCPR - CRP/AED Course <p>Recommendation for the Board to deny the request.</p>	Motion was made by Mr. VanCleve recommending to Board deny ProCRP – CRP/AED Course. Seconded by Dr. Bentley, motion passed unanimously.



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14	Education Committee Continued	<ul style="list-style-type: none"> EMS Safety Services Recommendation for the Board to deny the request.	Motion was made by Mr. VanCleve recommending the Board deny the request from EMS Safety Services to utilize their company for CPR Training Program. Seconded by Mr. Sutt, motion passed unanimously.
15	Education Committee Continued	<ul style="list-style-type: none"> Methodology Recommendation for Board acceptance.	Motion was made by Mr. VanCleve recommending that the Board accept the IFSTA methodology course that meets the certification requirements as an alternative to the NAEMSE methodology course.
16	Emergency Medical Service for Children (EMSC)	The Committee is scheduled to meet on June 19, 2014.	Ms. Scaggs was not in attendance due to attending a NEDARC workshop.
17	Medical Director Ratification	The following Medical Directors have been approved by the State Medical Advisor. Requesting Board ratification. <ul style="list-style-type: none"> Mark Sloan, MD (Anderson Co.) Gary J. Harris, MD (TEI Flaherty VFD) Kenneth Gardner, MD (Henry Co. EMS and TEI) Thomas G. Russell, MD (TEI Baptist Health Paducah) Ryan Stanton, MD (Lexington Fire Dept., and TEI) 	Motion was made by Dr. Bentley for Board ratification of the listed Medical Directors as presented by Dr. Martin. Seconded by Mr. Sutt, motion passed unanimously.
18	Protocol Approval Request	The following EMS agencies requesting protocol modifications and/or adoption of the state protocols have been approved by the State Medical Advisor. Requesting Board ratification. <ul style="list-style-type: none"> City of Mayfield Anderson Co. EMS McCreary Co. EMS Somerset-Pulaski Co EMS AirMed International, LLC 	Motion was made by Mr. Sutt for Board ratification of the listed protocols as submitted by Dr. Martin. Seconded by Mr. Prewitt, motion passed unanimously.
19	Waiver Request	The following EMS agency request a waiver as outlined in 202 KAR 7:501 Section 14 (1). <ul style="list-style-type: none"> Dr. Sandy Scheldeisz - TEI - Somerset Community College (Waiver for PALS and ATLS) 	Motion was made by Mr. Gribbin for Board ratification of the waiver presented by Dr. Martin. Seconded by Mr. Dukes, motion passed unanimously.



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20	CQI Subcommittee Report	<p>Met April 1, 2014 held discussion on several issues with only one item to present. Recommendation from the CQI Subcommittee is the pain assessment tool to be considered for Board approval.</p> <ul style="list-style-type: none"> • Wong-Baker Pain Scale document 	<p>Motion was made by Dr. Bentley for approval of the pain scale document as presented by Dr. Martin. Seconded by Mr. Prewitt, motion passed unanimously.</p>
21	Executive Director Updates	<ul style="list-style-type: none"> • Paramedicine Workgroup • National EMS World Expo - Nashville • National EMS Week Activities • Purchase of Fleet Vehicles 	<p>Mr. Poynter stated the group is working to develop a policies and procedures document to present at the next Board meeting.</p> <p>Mr. Poynter stated KBEMS has been working with representatives from the EMS World Expo and KCTCS legal department making sure to follow the proper procedures.</p> <p>Mr. Poynter stated EMS week was very productive. KBEMS held an interview with WVLC, news segments, and press releases.</p> <p>Mr. Poynter stated with items of greater urgency the purchase of vehicles was delayed until fiscal year 2015.</p>
22	Continued – Executive Director Report	<ul style="list-style-type: none"> • AHA Mission Lifeline <p>Six EMS agencies in KY achieved the Mission: Lifeline EMS Performance Achievement Award, these agencies achieved a 75 % or higher compliance score for each specific EMS quality measure from 3 to 12 months.</p>	<p>Mr. O’Neal recognized those EMS agencies for their accomplishments - Bullitt Co. EMS, Oldham Co. EMS, Bowling Green Medical Center, Georgetown-Scott Co. EMS, Madison Co. EMS, and Winchester EMS.</p>
23	Next Meeting	<p>August 7, 2014 @ 1:30 pm, held in conjunction with the Health Symposium at Lake Cumberland State Resort Park.</p>	
24	Adjournment	<p>There being no further business for discussion the meeting adjourned at 3:00 pm.</p>	